

SIMPLIFIED PRIVACY POLICY

In strict fulfillment of the provisions of the Federal Law on the Protection of Personal Data Held by Private Parties, its Regulations, guidelines on privacy policies and protection of personal data issued by the National Institute of Transparency, Access to Public Information and Personal Data Protections (INAI), and all other legal provisions applicable and in force, **KATZ & GUDIÑO ABOGADOS, S.C.** (hereinafter **KATZ & GUDIÑO**) with domicile in Juan Salvador Agraz 97 Interior 3-B, Colonia Desarrollo Urbano Santa Fe, Alcaldía Cuajimalpa de Morelos, zip code 05348, Mexico City, Mexico; informs you that it acquires the responsibility to collect, process and protect your personal data, as well as to maintain absolute and strict confidentiality on such personal data. The collected personal data are destined only for registration and identification; to contact you and fulfill security measures; to offer our customers and visitors information, consultations, counseling, training and professional services related to legal affairs; contact to issue quotations, reports and legal opinions; receive and send instructions relating to various legal procedures; execute procedures before various authorities, represent you in administrative and legal processes and procedures; execute the necessary administrative and legal measures to defend your interests; request information from you to issue invoices, make payments and, generally, to render our services; obtain quotations of products and/or services from our suppliers; to inform you about changes in the requested services; make payments for the products and/or services acquired from our suppliers; maintain contact with our suppliers and verify their personal data; register our employees in the registries indicated by tax, labor and social security laws, as applicable; verify that they are providing their services in accordance with their Individual Employment Agreement; pay for the execution of the activities indicated in the Individual Employment Agreement; verify your personal data and fulfill the obligations imposed on **KATZ & GUDIÑO** by applicable law. You can view our Comprehensive Privacy Policy at any time at the following URL: www.katzgudino.com